



## Role Description - Registered Nurse

### MAIN DUTIES & RESPONSIBILITIES

- Support and comply with the Mission & Values, Philosophy of Care, Objectives and Policies of St Andrews Village.
- Demonstrate a sound knowledge of National Accreditation Standards.
- Understand the ACFI, ensure compliance and be able to explain to others.
- Demonstrate an understanding of relevant legislation by working within this legislative framework e.g. Aged Care Act, OH&S Act.
- Demonstrate and apply up to date knowledge of the ageing process and relevant Diseases.
- Demonstrate the ability to meet resident needs by:
  - Being prompt and responsive to resident needs and role model behaviour to other members of the team.
  - Being responsive to residents' care through tailoring care to individual needs.
  - Systematically planning, implementing and evaluating care modify as required.
  - Ensuring the dignity, privacy and confidentiality of each resident is respected at all times, in consultation with the resident or their representative.
  - Promoting positive and harmonious relationships between residents, relatives and staff through the demonstration of excellent interpersonal skills.
- Identify opportunities to improve service by use of continuous improvement logs.
- Oversee documentation to ensure accurate assessment and rebate by ensuring:
  - Staff keep accurate and up to date records.
  - Documentation meets or exceeds ACFI Guidelines and Accreditation Standards.
- Oversee the administration of day to day tasks as this relates to the provision of care.
- Monitor and oversee medication management, to ensure resident's medication is managed safely and correctly.
- Deploying staff appropriately, and as required for effective use of resources.
- Demonstrate the application of excellent clinical skills in areas such as:
  - Care planning,
  - Continence management,
  - Dementia/behaviour management,
  - Infection control.
- Demonstrate and ensure best practice at all times by all staff by ensuring that clinical skills are regularly updated and research based.
- Demonstrate excellent communication processes e.g. resident and team meetings.
- Comply with OH&S and village policies and with all accreditation standards.
- Ability to work unsupervised.
- To contribute as an active Care team member, undertaking other duties as may be required from time to time.
- Ability to work over a 7 day roster.
- To at all times seek to give excellent customer service.
- To comply with confidentiality and policies.